



Licence Information Kit

*A Victorian dairy licence -
your passport to operate...*

The attached information outlines the necessary requirements involved in obtaining and maintaining a Victorian dairy licence.

© Dairy Food Safety Victoria, July 2009

Dairy Food Safety Victoria:

Who We Are

Dairy Food Safety Victoria (DFSV) is the independent Victorian statutory authority responsible for ensuring that the Victorian dairy industry is meeting national and international food safety standards. It was formed with industry agreement and input, by an Act of the Victorian Parliament – the *Dairy Act 2000*. DFSV is a government organisation, accountable for the safety of all dairy foods produced in Victoria for domestic and export markets. It reports to the Minister for Agriculture. DFSV licenses participants in the dairy industry from farm to the back door of retail across Victoria. **All enquiries about applying for a dairy industry licence should be directed to the Licensing Officer at DFSV.**

The licence issued to industry participants is a passport to operate in the Victorian dairy industry. Only properly licensed persons or organisations are permitted to produce milk for sale or be involved in its production, transport, manufacture or distribution. Substantial economic benefits flow to licence holders through DFSV services that help the industry maintain and enhance its reputation for safety and quality.

Certain businesses and vehicles operating in the dairy industry sector need to be licensed. A current and valid dairy licence must be held by:

-  a dairy farmer
-  a dairy manufacturer
-  a dairy food carrier
-  a dairy distributor
-  a milk broker





Our Vision

The Victorian dairy industry's reputation for food safety and integrity of product makes our products internationally preferred.

Our Mission

The independent Authority to regulate dairy food safety.

Our Values

-  Transparency, independence and integrity in our partnerships with stakeholders
-  Continuous improvement of our performance in all that we do
-  Being creative and innovative in developing and delivering services
-  Treating people fairly and giving them the opportunity to grow

What We Do

All industry sectors receive a wide range of specific and general benefits from their licence. The first of these is the industry-wide technical infrastructure and support needed to protect the integrity and reputation of Victorian dairy products domestically and overseas. Our industry, being a major exporter of dairy foods is continuously scrutinised by our overseas customers as well as domestic consumers and health authorities. There is increasing demand from these sectors not only for a safe product but also for safe production systems that are environmentally sustainable. The “clean and green” image is important for our industry and DFSV.

To preserve and enhance this image DFSV is active, often in partnership with industry groups, or on its own, across a range of issues and practices. The key products and services provided by DFSV include:

- ✚ Verification and validation of dairy food safety systems
- ✚ Technical information
- ✚ Operations policy and standards
- ✚ Issues and emergency management

What Our Objectives Are

The objectives of DFSV as outlined in the *Dairy Act 2000* are to:

- ✚ Ensure that standards which safeguard public health are maintained in the Victorian dairy industry, and
- ✚ Ensure that it performs its functions and exercises its powers efficiently and effectively.

What Our Functions Are

The functions of DFSV as stated in the *Dairy Act 2000* are to:

- ✚ establish, maintain and improve -
 - the food safety standards of dairy food
 - the construction and hygiene standards for plant and equipment in dairy manufacturing premises
 - the maintenance, cleanliness and hygiene standards of dairy transport vehicles
- ✚ monitor and review the above standards
- ✚ approve and monitor the implementation of food safety programs
- ✚ administer the DFSV licensing systems
- ✚ ensure appropriately qualified persons are appointed as authorised officers
- ✚ fix and charge fees for carrying out of its functions and exercising its powers
- ✚ protect public health in consultation with the Department of Human Services or a Municipal Council, and
- ✚ advise the Minister on matters relating to dairy food safety administration.

Our Fees

The *Dairy Act 2000* gives DFSV the power to set fees for the issue, transfer and renewal of dairy industry licenses. The Act also requires the fees to be set in consultation with the industry. DFSV must develop the criteria and structure of the licence fees. The criteria may include the value of services provided to licensees, the value of industry wide benefits and the scale of operations for each licensee.

The licence fee structure was reviewed during 2008 by DFSV's Funding Model Review Steering Committee. This Committee has broad industry representation and makes recommendations on licence fee structure to the DFSV Board. The DFSV Board resolved at its May 2008 meeting to adopt the recommendation of the Committee to increase fees consistent with the Consumer Price Index (CPI).

The current licence fees for dairy farmers, manufacturers, distributors, and carriers operating within Victoria are detailed in the tables following. A fee calculator is also located at the DFSV website, www.dairysafe.vic.gov.au, to assist in calculating the current licence fee.

Dairy Farmer – by volume

	Rate per annum 1/7/09 to 30/6/10
Litres	0.0143 cents per litre

Dairy Farmer Goat/Sheep – by volume

	Rate per annum 1/7/09 to 30/6/10
Up to and including 100,000 litres	\$54.73
More than 100,000 litres	\$109.48

Dairy Manufactured Product – by weight (including Goat/Sheep)

	Rate per annum 1/1/09 to 31/12/09
Base Fee	\$536.63
Plus	\$1.29 per tonne

Dairy Manufactured Product – by volume

	Rate per annum 1/1/09 to 31/12/09
Flat Fee	\$536.63
Plus	0.129 cents per litre

Milk Broker

	Rate per annum 1/1/09 to 31/12/09
Any volume	0.030 cents per litre

Dairy Distributor

	Rate per annum 1/1/09 to 31/12/09
Up to and including 1,000,000 litres	\$103
More than 1,000,000 litres	\$206

Dairy Food Carrier

	Rate per annum 1/1/09 to 31/12/09
2 tankers or less	\$53.66
Each additional tanker	\$21.47

How to Contact Us

All queries about obtaining a dairy industry licence should be directed to the Licensing Administrator at:

PO Box 840
Hawthorn, Victoria, 3122

Level 1,313 Burwood Rd
Hawthorn, Victoria, 3122

P: (03) 9810 5900
F: (03) 9819 4299
E: info@dairysafe.vic.gov.au
W: www.dairysafe.vic.gov.au