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PO Box 8221, Camberwell North, Victoria 3124
Phone: 03 9810 5900 Fax: 03 9882 6860
Email: info@dairysafe.vic.gov.au
www.dairysafe.vic.gov.au
ABN 19 045 433 005



Application to transfer a bovine dairy farmer licence

Licence details Mandatory fields or sections are marked with *

Please provide details of the licence that you wish to have transferred to you/your business

***Licence number**

***Name of the current licence holder**

***Premises address**

Street

Suburb/town

State

Postcode

For this application to be processed, the current licence holder or their authorised representative must complete the section below to provide their agreement to the transfer. If this section cannot be completed you must attach a certified statutory declaration advising why this is the case and the reason that the licence should be transferred.

Declaration of current licence holder

By signing and submitting this application, I declare:

I am the current licence holder or I am authorised to complete this application on behalf of the current licence holder and that all information provided in this application is true and correct. I am authorised to agree to the transfer of the licence to the person listed in this application. I make this declaration with the understanding that it is an offence under Section 53 of the *Dairy Act 2000* to provide false or misleading information in connection with any application with respect to a dairy industry licence issued under the Dairy Act.

***First name**

***Surname**

***Date**

***Signature**

***Job title or position in company**

***Phone**

***Email**

Applicant details

***Is the legal entity that owns the dairy business a:**

- Company (e.g. Dairy Food Pty Ltd)
- Individual (e.g. John Smith)
- Partnership (e.g. John Smith and Mary Jones)
- Trustee (e.g. John Smith as trustee for the Smith Family Trust or Dairy Food Pty Ltd as trustee for the Dairy Trust)
- Other (please state):

*Legal entity name <i>(Provide full names)</i>		
ACN <i>(required if a company)</i>		
Does the business trade under a different name to the legal entity? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, what is the registered trading name?		
ABN <i>(required if a trading name is provided)</i>		
*Postal address <i>(All correspondence regarding the licence will be posted to this address)</i>		
Street/postal address		
Suburb/town	State	Postcode
*Phone number at premises	Fax number at premises	
Key contacts		
*Primary contact person <i>(All correspondence regarding the licence will be addressed to this person)</i>		
Title	First name	Surname
Job title		
Position held in company <i>(mandatory if the applicant is a company)</i>		
Work phone	Mobile	Email
*Food safety contact person		
<input type="checkbox"/> Same as primary contact person		
Title	First name	Surname
Job title		
Work phone	Mobile	Email
Production information		
*Which dairy manufacturer do you intend to supply?		
*On what date do you anticipate you will take over the dairy business?		
<i>Please note that it is an offence under the Dairy Act 2000 to commence operations prior to the licence being issued by Dairy Food Safety Victoria</i>		
Applicant history		
*Has the applicant (for a company – the company or a director of the company; for a partnership – a partner; for an individual – that individual) been convicted of an offence in relation to a requirement of any of the following Acts?		
<ul style="list-style-type: none"> • Dairy Act 2000 • Food Act 1984 • Public Health and Wellbeing Act 2008 		
<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please provide details of the conviction or attach relevant documents.		

Licence conditions

Licence conditions can be viewed on the Dairy Food Safety Victoria website at www.dairysafe.vic.gov.au

Declaration

By signing and submitting this application, I declare:

I am the applicant or I am authorised to complete this application on behalf of the applicant and all information provided in this application is true and correct. I have read and understood the Dairy Food Safety Victoria Privacy Policy and the licence conditions set by Dairy Food Safety Victoria, which are both located on the Dairy Food Safety Victoria website.

I make this declaration with the understanding that it is an offence under Section 53 of *the Dairy Act 2000* to provide false or misleading information in connection with any application with respect to a dairy industry licence issued under the Dairy Act.

As a supplier to a Victorian dairy company, I accept that my licence fee can be deducted from the payment I receive for the milk and paid to Dairy Food Safety Victoria by the company that I supply on my behalf.

*Title	*First name	*Surname
*Job title or position in company		
*Email address		
*Date	*Signature	

Please note that there is currently no fee to apply for the transfer of a dairy farmer licence.

Privacy statement

Protecting your privacy is important to Dairy Food Safety Victoria. In completing this form we will be collecting information from you, for the primary purpose of administrating the *Dairy Act 2000*. We will be using the information to initially assess your application for a dairy industry licence. We may use your information to help us understand our market to improve our services. However, we only use aggregate information, so individuals are never identifiable.

Dairy Food Safety Victoria may also use the information collected to provide you with customer information about its offerings in support of your business needs. We otherwise handle, use, or disclose your information in accordance with our privacy policy, which is available on the website homepage. You may access the personal information we collect about you by contacting Dairy Food Safety Victoria's Privacy Officer on 9810 5900 or in writing to Dairy Food Safety Victoria, PO Box 8221, Camberwell North, Victoria 3124.

Submitting the application

Please check that all mandatory fields or sections have been completed and submit the form by post, fax or email to:

Dairy Food Safety Victoria

PO Box 8221

Camberwell North, Vic 3124

Fax: 03 9882 6860

Email: applications@dairysafe.vic.gov.au

Once the transfer form is submitted, Dairy Food Safety Victoria will discuss your application with the manufacturer that you intend to supply.