

## Dairy Farmer Information Pack

---

Thank you for your interest in applying for a Dairy Farmer Licence.

An application form can be found on this web page.

To begin, please click on and read the links below which outline key legislation and information on Dairy Licence Farmer activities:

- [Dairy Act 2000](#)
- [Australia New Zealand Food Standards Code](#)
- [Food Act 1984](#)

Dairy Food Safety Victoria (DFSV) and Food Standards Australia & New Zealand (FSANZ) also provide guidance material that may be useful.

- [Victorian Dairy Licence Handbook](#)

Ensuring your premises meet the requirements:

- [Australia New Zealand Food Standards Code - Standard 4.2.4 Primary Production and Processing Standard for Dairy Products](#)

So that we are able to process your new Dairy Farm Licence application, DFSV now requests that new farmers, or your allocated Field Services Officer, carry out a self-assessment using the attached '*Checklist for New Farm Licences*'. We ask you to please complete the attached new farm checklist and submit sufficient information and evidence that the dairy and its operations are compliant with each section of the checklist. This is best achieved by filling it in with comments and observations, sending us photos to show each point is met, along with copies of documents such as vat service reports and pages or comments from the food safety program you will be using. Please attach the completed checklist and evidence as part of your application.

In addition, we seek confirmation in writing from the Field Officer/Manufacturer for the following:

- that the farmer is competent to milk
- the dairy is in good condition
- current food safety program is in place (advise version number or date of issue).

More information with regards to licensing and compliance requirements, audits and ongoing fees can be found on our [website](#).

The 2023-24 application fee for a new farmer licence is \$200.15

If you are unsure as to which licence may be applicable to your specific activities, please provide DFSV with a statement of intent (via email to [info@dairysafe.vic.gov.au](mailto:info@dairysafe.vic.gov.au)) that accurately and fully describes the products and processes you will be undertaking. This will assist DFSV to accurately assess what dairy licence best fits your business needs.

Please note that it can take up to 30 days for a dairy farmer licence to be approved.

OFFICIAL

I also advise that, under the provisions of the *Dairy Act 2000*, it is unlawful to engage in primary production, carrying, processing or distribution activities in relation to Dairy Products until such time as a relevant accreditation has been issued authorising those activities.

Please let me know if you have any further questions. Applications can be emailed to [info@dairysafe.vic.gov.au](mailto:info@dairysafe.vic.gov.au).

