

Dairy Manufacturer Information Pack

Thank you for your interest in applying for a Dairy Manufacturer Licence.

An application form can be found on this web page.

To begin with, please click on and read the links below which outlines the key legislation that applies to Dairy Manufacturing licensees.

- [Dairy Act 2000](#)
- [Food Standards Code 4.2.4 \(Primary Production and Processing Standards for Dairy Products – Australia Only\)](#)
- [Food Act 1984](#)

Dairy Food Safety Victoria (DFSV) and Food Standards Australia & New Zealand (FSANZ) also provide guidance material that may be useful.

- [Victorian Dairy Licence Handbook](#)

Ensuring your premises meet the requirements:

- [Hygienic design: guidelines for dairy food manufacturing premises](#)
- [Australia New Zealand Food Standards Code - Standard 3.2.2 - Food Safety Practices & General Requirements](#)
- [Australia New Zealand Food Standards Code - Standard 3.2.3 - Food Premises and Equipment](#)

Developing a written Food Safety Program:

- [Developing a food safety program: guidelines for dairy food manufacturers](#)
- The [Model Food Safety Program](#) can be used as a template. Please bear in mind you can choose to engage professional assistance in the drafting of your FSP, however care must be taken to understand it and implement it fully when operations commence

More information with regards to licensing and compliance requirements, audits and ongoing fees can be found on our [website](#).

If you intend to undertake the export of dairy products to foreign markets, please contact the Australian Department of Agriculture and Water Resources. Further information can be found here: [Exporting Dairy Products From Australia](#).

If you are unsure as to which licence may be applicable to your specific activities, please provide DFSV with a statement of intent (via email to info@dairysafe.vic.gov.au) that accurately and fully describes the products and processes you will be undertaking. This will assist DFSV to accurately assess what dairy licence best fits your business needs.

If you produce or manufacture less than 50% dairy products as a proportion of total production, please contact DFSV directly for further discussion on your licensing needs.

Using the Dairy Australia 'Trade Ready' assessment questionnaire can be beneficial for applicants during their application process. Undertaking a self-assessment prior to sending in the application is advised.

OFFICIAL

Please see the link located here: <https://tradeready.dairyaustralia.com.au/>. You can print your final PDF Assessment which can then be supplied to DFSV to assist in supporting your application.

The 2023-24 application fee is \$200.15.

Please note that it may take up to 90 days for a manufacturing licence to be approved.

You are also advised that, under the provisions of the *Dairy Act 2000*, it is unlawful to engage in dairy farming, carrying, manufacturing or distribution activities in relation to Dairy Products until such time as a relevant licence has been issued authorising those activities.

Please contact DFSV directly and at your earliest convenience if you have any further questions. Applications can be emailed to info@dairysafe.vic.gov.au.

OFFICIAL